



Policy for Provider Access and for Careers Education, Information, Advice and Guidance

Provider Access Policy Statement

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in Years 8 to 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (Year 8 to 9) and two encounters for pupils during the 'second key phase' (Year 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it Meaningful checklist - <https://resources.careersandenterprise.co.uk/resources/making-it-meaningful-benchmark-7>

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

- A wide range of local colleges and Sixth Forms, including City of Portsmouth College, HSDC and UTC Portsmouth
- The University of Portsmouth
- A wide range of employers and apprenticeship providers

Destinations of our pupils

Data for the 2023 leavers can be found on the school website under Academic Results/Results https://springfield.uk.net/images/files/examinations/Destination_Data_2023.pdf

Management of provider access requests

Procedure

A provider wishing to request access should contact Ms Laura Burden, Curriculum Lead for Aspiration and Enterprise, via contact@springfield.uk.net

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please speak to our Careers Leader to identify the most suitable opportunity for you.

Provider encounter events planned to date for 2023-2024 (last updated 4/12/23 and subject to internal review as opportunities arise):

	Autumn	Spring	Summer
Year 7	<p>University of Portsmouth (November 2023) - talk on future plans</p> <p>Optional talk with a Q and A session from the Royal Navy (October 2024)</p> <p>Small group trip to the University of Portsmouth (selected pupils)</p>	<p>Assembly on apprenticeships with the training provider PETA (March 2025)</p>	<p>An employment-based assembly for all Year 7s will take place this term.</p>
Year 8	<p>Optional talk with a Q and A session from the Royal Navy (October 2024)</p> <p>Optional live online talk with a journalist - organised by Speakers for Schools (November 2024)</p> <p>Assembly by University of Portsmouth (November 2024)</p>	<p>Careers Super Day (January 2025) All Year 8s will experience an encounter with a college, a university, an apprenticeships provider, an employer (team building focus) and employability (business networking)</p> <p>Assembly on employment with the company QinetiQ - March 2025</p>	<p>An employment-based assembly for all Year 8s will take place this term.</p>

<p>Year 9 (legislation requires two encounters to have taken place for this cohort by 28th February 2025)</p>	<p>Assembly about careers in the aviation industry (November 2024) followed by a small group Q and A session</p>	<p>A careers assembly will take place this term - details tbc</p>	<p>Assembly on careers in procurement - spending company money well (June 2025)</p>
<p>Year 10</p>	<p>Talk and Q and A by the University of Oxford (selected pupils, October 2024)</p> <p>Two optional sessions with Steve Willis gas/electric apprenticeship training (October and November 2024)</p> <p>Post-16 careers fair with almost all local colleges and apprenticeship providers (October 2024)</p> <p>Optional live online talk with a journalist - organised by Speakers for Schools (November 2024)</p> <p>Assembly by Oaklands School Sixth Form (November 2024) Assembly by the NHS on careers and apprenticeships within the organisation (December 2024)</p> <p>Optional session with the army - December 2024 Girls' Network trip to Women in Law and male pupils trip to i-construct, the construction careers fair</p> <p>Trip to the Careers and Apprenticeships Show (randomly selected)</p>	<p>The Apprenticeships Bus Event (February 2025)</p> <p>Assembly with UTC Portsmouth (March 2025)</p> <p>Assembly with Havant and South Downs College (March 2025)</p> <p>Workshop on workplace skills with Unloc (selected pupils)</p>	<p>Assembly with Peter Symonds College (May 2025)</p> <p>Work Experience (July 2025)</p> <p>At least one college taster day (June/July 2025)</p> <p>Workshop on leadership skills with Unloc (selected pupils)</p>
<p>Year 11 (legislation requires two encounters to have taken place for this cohort from September 2023 to 28th February 2025; this cohort has a wide range of encounters in Year 10)</p>	<p>Talk and Q and A by the University of Oxford (selected pupils, October 2024)</p> <p>Post-16 careers fair with almost all local colleges and apprenticeship providers (October 2024)</p> <p>Assembly from a significant local employer and apprenticeship provider (November 2024)</p>	<p>University of Portsmouth (March 2025) - revision focused</p> <p>The option of attending a residential with local employers with Portsmouth Inspires (Unloc).</p>	<p>The option of attending an employability-based residential with the National Citizenship Service (NCS)</p>

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is housed within the school library. This section of the library is available to all pupils at lunch and break times.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Careers education (including self-development, exploration and management):

Careers education in the Personal Development Learning (PDL) curriculum and the school's co-curricular offering

In addition to the access to providers detailed above, careers education is embedded within the PDL curriculum. Currently this is taught through a Careers and the Working World unit in Year 8 and lessons on employability delivered in tutor time in Years 10 and 11.

The PDL curriculum encourages pupils to develop the personal skills and attributes needed to succeed in the world beyond school. Pupils are encouraged to develop their ability to work effectively and professionally both alone and with others through co-curricular and leadership opportunities.

Careers education in the wider curriculum

The school is committed to linking careers and the world of work to the curriculum and takes advantage of speakers and events as they arise. The school Lead for Aspiration and Enterprise takes an annual audit of career links in the curriculum and passes on information and ideas to Heads of Department and Achievement.

Management

The Lead for Aspiration and Enterprise manages careers education at Springfield, liaising with staff and external providers to ensure that the school meets the eight benchmarks of good careers guidance set out by the Gatsby Foundation: <https://www.gatsby.org.uk/education/focus-areas/good-career-guidance>

The school uses the government's Compass+ software to evaluate careers provision and to measure Springfield's performance in meeting the Gatsby benchmarks against the national average. These evaluations take place once per term, in dialogue with Portsmouth City Council.

Learning related to the world of work

Work experience

Springfield is committed to pupils experiencing a workplace while they are at school. The current arrangement is that Year 10 pupils undertake a work experience placement either arranged independently or through the Education and Business Partnership <https://www.ebpsouth.co.uk/for-schools/careers/> We encourage pupils to make use of EBP as they are safeguarded through checks on insurance, health and safety and risk assessments for having a school pupil in the workplace. Springfield staff visit pupils while they are on placement wherever possible.

Learning about the world of work and the labour market

Pupils are given access to a range of providers and are also passed relevant links to enable them to explore the labour market.

Where possible, departments run small-scale events and trips that link learning in their subject to industry and careers.

Developing skills for and through work

The school's PDL programme and systems for pastoral support and behaviour management encourage pupils to develop the positive attitudes needed in a workplace environment.

Careers information, advice and guidance (CIAG)

In addition to the information, advice and guidance given through provider access, Springfield is committed to providing pupils with independent careers advice. We have commissioned a careers advisor from EBP South work within the school, for the benefit of pupils. The current arrangement is that the careers advisor aims to see pupils one-to-one or in small groups during their Key Stage 4 years, and to have had that input before they leave us in Year 11. Adjustments are made so that pupils with SEN can attend this supportive meeting with Sen department support.

The school endeavours to share opportunities with pupils and with parents as they arise, through newsletters, social media channels, Google Classroom and through tutor group notices. The school website provides independently sourced careers guidance for both pupils and parents to explore.

Approval and review

Approved by the Local Governing Body in January 2024



Signed:
Alan Cufley
Chair of Governors



Signed:
Sara Spivey
Headteacher, Springfield School

Next review: February 2027