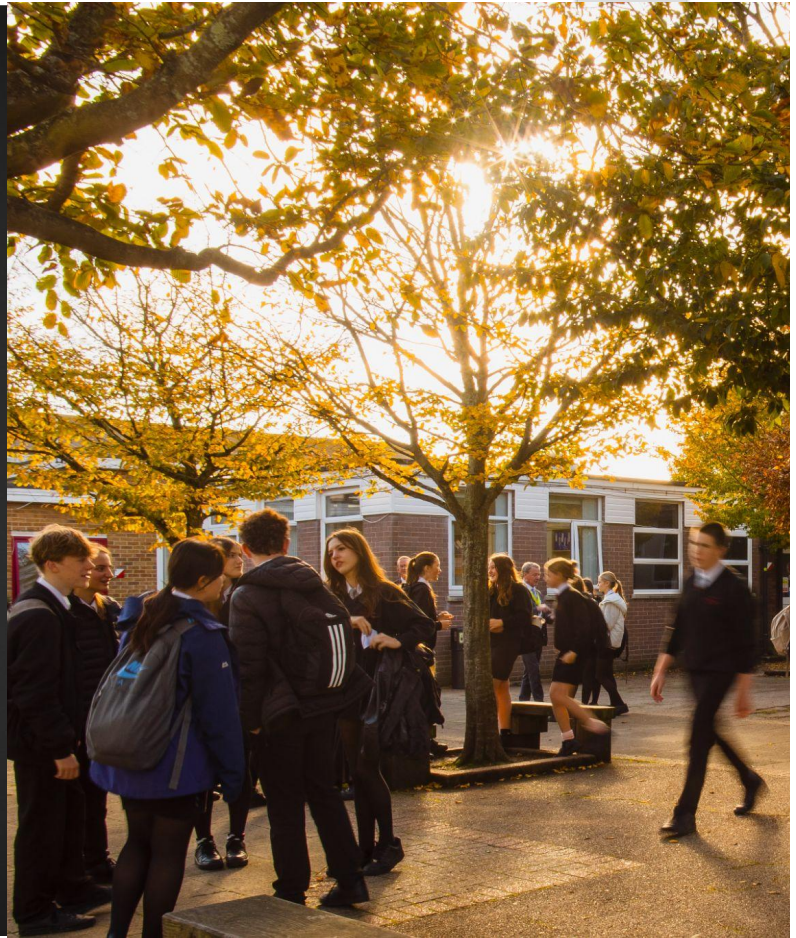




WELCOME TO  
SPRINGFIELD SCHOOL 



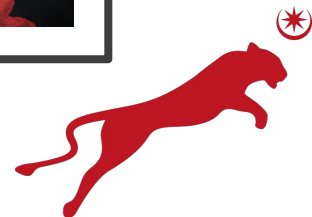
# The Year Office Team

## Mr Peachment

Head of Achievement  
Science/Physical Education Teacher

## Mrs Holbrook

Senior Pastoral Manager and  
Safeguarding Lead (Year 7)



# Leadership

**Ms Spivey**  
**Chief Executive Officer – The De Curci Trust**  
**Headteacher – Springfield School**



**Ms Kelly**  
**Head Of School – Springfield School**

# Designated Safeguarding Leads (DSLs)

**Ms Kelly**  
**Head of School**



**Mr Brimacombe**  
**Deputy Headteacher**



**Mrs Holbrook**  
**Lead Pastoral**  
**Manager (Year 7)**



# The School Day

8.30am

**8.35am to 9.00am**

**9.00am to 10.00am**

**10.00am to 11.00am**

11.00am to 11.15am

**11.15am to 12.15pm**

**12.15pm to 1.15pm**

1.15pm to 1.45pm

**1.45pm to 2.45pm**

2.45pm

**2.45pm to 3.45pm**

Arrival

**Registration/Tutor time/Assembly**

**Period 1**

**Period 2**

Break

**Period 3**

**Period 4**

Lunch

**Period 5**

Departure

**Period 6/after school activities**





# Role of the Form Tutor

- First point of contact for students and parents
- Monitor progress
- Monitor attendance
- Monitor uniform and equipment
- Support learning
- Encourage 'team spirit'
- Support 'Accelerated Reader'
- Ensure students follow school expectations



# Tutor-Time Programme

<b>Monday</b>	Year group assembly
<b>Tuesday</b>	Student mentoring (attendance, behaviour and achievement)
<b>Wednesday</b>	Accelerated reader
<b>Thursday</b>	Guided reading
<b>Friday</b>	Current affairs quiz

# Accelerated Reader Programme

We use the **Accelerated Reader** programme to **assess the reading ages of students in Year 7 and 8.**

Students will read as a group for one session a week and independently for the other during Tutor time. Students will also have a library lesson once a month during an English lesson.

The Library is also open during break and lunchtimes for anyone to exchange books and read.



# Behaviour Expectations

**Ready  
Respectful  
Safe**



# As a student, what does it mean to be...

## Ready

- Be on time and in all lessons
- Follow instructions the first time
- Start work straight away
- Wear the correct uniform
- Have the correct equipment

## Respectful

- Greet others politely
- Work hard in lessons
- Recognise when others have done something for you
- Respect personal space
- Look after the school environment
- Use appropriate language
- Listen to the person talking to you

## Safe

- Move calmly around the school site
- Tell an adult if something is wrong
- Use allocated break areas
- Use technology responsibly
- Use equipment as instructed

# Equipment

- Pencil Case
- Black Pens
- Pencil, rubber, sharpener
- Geometry Set – protractor, compass, ruler
- Scientific calculator
- Reading book
- Planner – timetable and learning resources
- Suitable school bag



# Uniform



- Jumpers/sweatshirts
- Shoes – plain black leather (or equivalent) only (must be able to accept polish)
- Skirts – plain black as directed, reaching the knees or longer.
- Trousers – smart, full-length, plain black as directed.
- **Summer term only – Shorts – black, formal and knee length**

**The full uniform policy and guidance for parents is available to view on [our website](#)**

# Uniform (PE Kit)

Full details of our PE kit is available  
on the uniform section of our  
website





# Uniform



- Pupils should not wear nail varnish, false nails or false eyelashes. 'Obvious' make-up is not permitted
- No extreme haircuts or unnatural dyed hair colours are acceptable
- Jewellery – a watch and one pair of plain stud earrings are the only items of jewellery permitted

***Full uniform list available via our website  
(click 'School Life' and select 'Uniform')***

# Mobile Phones



**‘We are a no phone school.’**



If a pupil decides to bring in a mobile phone they must hand it into their tutor at the start of the day. The phone will then be locked away in the tutor base in a secure safe. Pupils are to return to their tutor room at the end of the day to collect their mobile phone.


A reminder for parents and students that if a mobile phone is used – seen or heard – during the school day, it will be confiscated and the pupil will be placed in a ‘same day’ 60 minute detention.

Students are reminded that if they need to contact home during the day, this should be done at Welfare or in the Year Office.


# Website

[ALUMNI](#) | [SCHOOL APP SUPPORT](#) | [LEARNING PLATFORM](#) | [WORK FOR US](#) | [ADMISSIONS](#) | [CONTACT US](#)

 **SPRINGFIELD SCHOOL** 









[Home](#) | [About Us](#) | [Academic Results](#) | [School Life](#) | [Learning](#) | [Extra Curricular](#) | [Houses](#)




**'... pupils behave well at the school'**  
OFSTED 2019

### Latest News






**Guess My Job**  
Year 8 students participated in engaging virtual lessons today led by EBP Sou | [read more](#)  
*Date posted: 07/07/2021*



**Unloc Student Voice Celebration Event**  
Our Year 9 Council of Portsmouth Students (CoPS) representatives are meeting | [read more](#)  
*Date posted: 07/07/2021*






**Great Effort during Year 10 Mocks**  
Congratulations to our Year 10 pupils on an outstanding first mock week! | [read more](#)  
*Date posted: 25/06/2021*

[Springfield News](#)

[Prospectus](#)

[Virtual Open Evening](#)





# Typical Timetable

	Mon	Tue	Wed	Thu	Fri
1	Maths ACG C05	English BIO C19	English BIO C19	Maths ACG C05	Rel St FOT B21
2	French BLZ C28	Drama NEM S1	Art MIL B15	History JAN B01	English BIO C19
3	Science PHS A24	Science PHS A24	French BLZ C28	D & T GRN DT3	Science PHS A24
4	D & T BT C06	Music HUS MR1	History JAN B01	Geog LOS C02	Maths ACG C05
5	English BIO C19	PE (Core) GRN	Info Tech HAB C25	French BLZ C28	PE (Core) GRN
6					



# ClassCharts



- Online portal for pupils and parents to log in and view data and information on: timetable; attendance; behaviour/rewards (including detentions as applicable) and homework
- Login information will be emailed to parents at the start of the new academic year
- Student login codes will be shared directly with students in September 2025





# Homework

Staff will set homework via **Classcharts** and deadlines should allow enough time for completion.

Homework tasks are varied and support the learning in the classroom. They may take the form of a variety of activities, for example:

- Sparx Maths
- Formal writing tasks
- An independent reading task
- Longer projects with regular 'milestones'

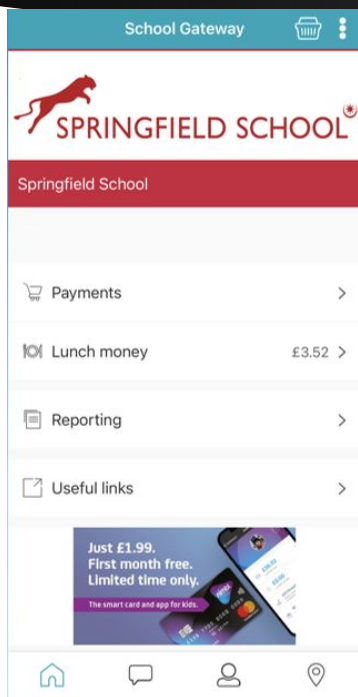
# Progress Review

- **Three** progress reports throughout the year
- One written report with tutor comments at the end of the year
- Face to face tutor/parents' evening – Autumn term
- Remote subject teacher/parents' evening – Summer term

Minimum expected attendance at Springfield is 96%							
Number of lateness, am or pm (to date)							
Positive Housepoints							
Behaviour Points							
0							
94.3							
2							
Subject	Class Teacher	GCSE Target Grade	Progress	Ready	Respectful	Classwork	Homework
English	Mrs J. White 7A1/En	5	2	2	2	2	2
Maths	Mrs K. Fraser 7B2/Ma	4	2	2	1	2	2
Science	Mrs S. Laffey 7A2	4	2	1	2	2	2
Geography	Ms G. Allison 7R/Ge	4	1	1	2	2	2
History	Mrs L. Blackburn 7R/Hi	4	1	1	2	2	2
REP	Mr N. Peters 7R/Ep	5	2	2	1	1	1
French	Mrs J. Oberman 7R/Fr	4	1	1	2	2	2
Art	Miss T. Bungshy 7R/Ar	5	2	2	1	1	2
ICT	Miss V. Rudd 7R/Co	3	2	2	2	2	2
Drama	Mrs L. Brown 7R/Dr	5	2	2	2	2	2
Music	Mrs V. Carter 7R/Mu	4	2	1	1	3	1



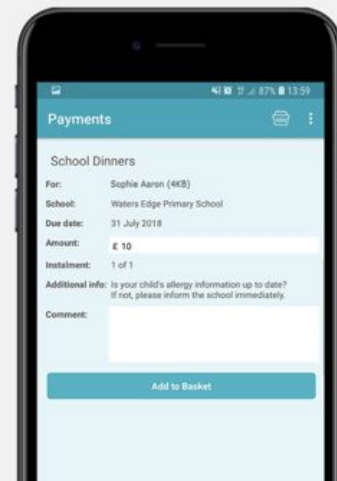
# School Gateway



## Cashless Payments

Parents can use the app to pay for dinners, clubs, trips, uniform and more. Items appear in the app, then they can pay using card, Bank Transfer or PayPoint. Pupils will no longer have to carry cash in to school so there's no chance of trip money going missing.

- **Check available balance and receive reminders when it gets low**



# Extra-curricular

- Drama and Music performances
- Clubs and societies
- Student council meetings
- Eco- garden
- Sports day
- Activities day
- UK based trips
- European trips
- International trips





# PDL – Personal Development Learning

- Focus days
- One lesson per week
- Topics include online safety, relationships, respect, wellbeing and careers





# Houses



# Year 7 First Day Arrangements

- First day of term for Year 7 – **Friday, 5th September 2025**
- Arrive at 8.30am using the Central Road entrance
- Proceed to the tennis courts to meet tutors



## Other key dates

**Professional Closure Afternoon (students depart at 12:30) -**  
Friday 19 September 2025

**Meet the tutor evening** - Thursday 9 October 2025

**Y7 Assessment week** - w/b 24 November 2025

**Non-uniform day** - Friday 19 December 2025

**Parent information evening** - Tuesday 20 January 2026