

22<sup>nd</sup> June 2021

Dear Parent/Carer

**RE: Parents' Evening**

Following the most recent extension to the Government's COVID-19-restrictions we remain in a position where our traditional on-site face to face parents' evenings are still not possible.

I am writing to inform you that as an alternative you will receive a telephone consultation with your son's/daughter's Form Tutor on Thursday 1<sup>st</sup> July 2021. The telephone calls will take place between 4pm and 7pm and will be based on a pre-agreed appointment time. Please ask your son/daughter to make an appointment with their Form Tutor by 29<sup>th</sup> June 2021 in a time window which is most convenient to you. Kindly note that calls will last for no more than 5 minutes.

The telephone consultation will be an opportunity for you to discuss subject progress, general wellbeing and attendance/punctuality at school for your son/daughter. There will also be chance to reflect on any key areas for improvement. Our parents' consultation evenings will remain under review for the next academic year and may be subject to further changes based on the Government's COVID-19 guidance as it emerges.

Thank you for your ongoing support and understanding.

Yours sincerely



Mr J Wilburn  
Deputy Headteacher