

20th July 2021

Dear Parent/Carer

Re: Behaviour, Uniform and Attendance Expectations – 2021/22

As we approach the end of another extraordinary school year I wanted to take this opportunity to thank parents and carers for their ongoing support in helping us to uphold high standards of behaviour, attendance and uniform despite the additional challenges presented by COVID-19. Whilst COVID-19 has necessitated many new health and safety related expectations, which students have become well accustomed to, our standard behaviour, attendance and uniform policies have remained unchanged.

As we look forward to a new school year in September I want to ensure that all parents/carers and students understand our expectations and that they have ample time to prepare for September.

Rewards and Sanctions

Our behaviour expectations remain as high as ever and the vast majority of our students behave well, follow instructions and complete class and homework to the best of their ability. Students will continue to be rewarded and recognised for positive behaviours through our established house points system and range of badges, certificates, assemblies, trips and events.

In circumstances where repeated poor behaviour or lack of work/homework exist we will continue to operate a tiered detention system. This includes break and lunchtime detentions and after school detentions. If necessary, staff may detain a student for 15 minutes after school without notice (finishing at 15.20). For all other after school detentions, up to and including the senior 90 minutes detention, parents will usually be notified at least 24 hours in advance or contacted directly on the day. We will also continue to operate a 'home detention' whereby a member of staff will request that parents supervise the completion of a piece of work at home for example.

For more serious breaches of our behaviour policy we anticipate resuming a system of internal isolation from September in addition to the use of exclusion where warranted.

Uniform

All students are expected to arrive at the start of term September 2021 dressed smartly and fully compliant with our uniform expectations. Information about our uniform, example photos and our 'incorrect uniform flowchart' are all available via our website (linked below).

<https://springfield.uk.net/index.php/school-life/uniform>



I would particularly like to draw parents'/carers' attention to the following aspects of our guidelines:

1. Shoes – plain black leather (or equivalent) only (must be able to accept polish).
2. Skirts – plain black as directed, reaching the knees or longer. Tight, stretch fabric or jersey skirts are not acceptable.
3. Trousers – smart, full-length, plain black as directed. No jeans or jean style trousers with back pockets or studs, cords, tracksuit bottoms, leggings or cotton jersey fabric. Trousers should be 'regular fit'.
4. Jewellery – a watch and one pair of plain stud earrings are the only items of jewellery permitted.
5. Discreet make-up may be worn. No pupils may wear nail varnish, false nails or false eyelashes.
6. No extreme haircuts or unnatural dyed hair colours are acceptable. The Head teacher retains the final judgement regarding 'extreme' haircuts. Shaved patterns or heads are definitely not acceptable. Hair should be cut no shorter than a No. 3

If you have any questions or doubts regarding appropriate uniform, please contact a member of your child's Year Office team before committing to a purchase or allowing a particular haircut or item of jewellery for example. On arrival in September school staff will continue to carefully check uniform and request correction and/or changes where our guidelines are not being followed. Students who refuse to make corrections (within 24 hours for items which cannot be immediately corrected) will be asked to work within our isolation room until the garment or infringement has been corrected.

Attendance and Punctuality

Regular attendance is essential for good academic progress and we sincerely hope that 2021-2022 will afford all our students the opportunity to attend school every day to take full advantage of the lessons and activities on offer. Good punctuality is also essential in supporting progress and helping to prepare students for life beyond Springfield.

We would be grateful for parents/carers ongoing support in making sure students are on time every day and in achieving an attendance percentage as close as possible to 100% in the year ahead. If you have concerns about attendance or require support, please make contact with a member of your child's Year Office team.

Our attendance policy can be found by following the link below:

https://springfield.uk.net/images/files/policies/Attendance_Policy_2020-21.pdf

I would like to thank all parents/carers in advance for their support in these important areas of school life as we help all students to be 'ready to learn' in the new academic year.

Yours faithfully

Mr J Wilburn
Deputy Headteacher