

08 December 2025



Dear Parent/Carer

I am writing to wish you a somewhat early 'Merry Christmas' and also to inform you of the arrangements for the last day of term – Friday, 19 December 2025.

Our pupils are very keen to support others in the community and so, in keeping with tradition, the last day of term will be a fundraising non-uniform day. Pupils who wish to take part will need to bring in a minimum donation of £1; they can wear a Christmas jumper or traditional Christmas colours e.g. green and red. The £1 donation will be collected by tutors on the day. The funds raised will go to charities nominated by the School Council: Help for Heroes and Canine Partners.

If families would like to donate more to the pupils' chosen charities then they may do so via the 'Payments' Section of the School Gateway app*.

Morning lessons will take place as normal on the last day of term, with pupils being dismissed in the afternoon at 12:15pm via their usual entrance/exit point.

Pupils who are entitled to a free school meal should collect this promptly from the canteen at 12:15pm. If you need your child to remain in school until 3.00pm, please telephone a member of their Year Office Team by Friday, 12 December to discuss this.

We hope that the pupils enjoy their break and look forward to seeing them again next term, which commences on Monday, 05 January 2026.

Yours sincerely

Ms S Spivey
CEO, Headteacher

** Please make your donations by (11.59pm on Monday, 05 January 2026). For general queries regarding using the School Gateway app please see the school website and click on 'School App Support' or email Sophie Steward: trips@springfield.uk.net*

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The De Curci Trust is a charitable company limited by guarantee registered in England and Wales with company number 10646541. Its registered office address is Springfield School, Central Road, Portsmouth, PO6 1QY, United Kingdom.

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Chief Executive Officer: Ms S F Spivey BSc MA